



OPERATIONS MEMO

Update from the California Student Aid Commission

STATE OF
CALIFORNIA



May 24, 2017

GOM 2017-17

TO: High School Principals
High School Counselors
High School District Administrators

FROM: Catalina G. Mistler *Catalina G. Mistler*
Deputy Director, Program Administration & Services Division

SUBJECT: **2018-19 Electronic Grade Point Average Submission**

This Operations Memo from the California Student Aid Commission (Commission) provides an update to [GSA 2017-13](#) regarding the 2018-19 electronic grade point average (GPA) submission.

Electronic GPA Submission

- Notify students and parents (for students under 18) of their option to opt-out of the electronic GPA submission as specified in [Education Code 69432.9 \(d\)\(1\)](#). Students and parents must be given at least 30 days to reply to the opt-out option.
- Begin uploading GPAs for graduating class of 2018. We also encourage you to upload GPAs for students that graduated the prior year (2017 graduates), as this may help those students qualify for a Cal Grant, if they did not qualify last year.
- Submit GPAs for your graduating class of 2018 before the October 1, 2017 deadline as specified in [Education Code 69432.9 \(c\)\(2\)](#).
- The GPA submission window is open so as to align with the October 1, 2017 availability of the 2018-19 Free Application for Federal Student Aid (FAFSA), 2018-19 California Dream Act Application (CADAA), and the earlier GPA submission deadline.
- Cal Grant award notifications will be sent in November 2017 to students who:
 - have completed the FAFSA or CADAA;
 - have GPAs submitted; and
 - qualify for the award.

GPA Submission Training

Commission staff are available to provide assistance to ensure successful electronic GPA submissions to benefit students and families. Online resources are provided including [live webinars](#) and pre-recorded [mini-training modules](#), publications, as well as individual assistance by phone and e-mail. These resources can be accessed by visiting the Commission's website at www.csac.ca.gov, hovering over the "High Schools" tab and selecting "Trainings."

Need to contact us?

- Institutional Support phone number: (888) 294-0153
- E-mail: schoolsupport@csac.ca.gov

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